

Teen Program Specialist

At Camp ABC, the Precious Center for Teen Leadership is intended to give young women a safe, nurturing environment to focus on their futures. Teen Program Specialists are hired specifically for the Teen Leadership Program and take on the responsibilities of General Counselors as well as Workshop Facilitators during the summer.

Facilitator Responsibilities:

Teen Program Staff will design and lead workshops for teen campers (ages 13-15) around topics such as leadership, personal growth and community service. Each Teen Program Specialist will create approximately six workshops that will be conducted throughout the summer. Additional lesson planning and training around facilitation will be provided.

General Counselor Duties:

General Counselors live with a cabin of 6-12 campers each session and are required to provide 24-hour-a-day direct supervision of campers. In addition to assisting in specific activity areas, General Counselors create and lead programs as well as participate in activities throughout the day with their campers. Camp activities include, but are not limited to art, culinary arts, dance, hiking, model farm, ropes course, sports and recreation, STEM and swimming.

General Counselors escort their group to and participate in daily activities as well as assist Program Specialists in activity areas with 1-2 other General Counselors. By traveling together as a cabin group throughout the day, counselors and campers are able to participate in camp activities together and grow stronger as a group throughout the encampment. General Counselors also supervise campers in their cabins, the dining hall and during evening activities, help campers adjust to camp and manage camper behavior.

Position Specific Requirements:

- At least 18 years of age
- Must have experience working with teens or facilitating workshops for teen campers
- Able to work for the entire duration of the summer program
- Must have completed at least one year of college

Summer salary: Salaries start at \$2,300 and include room and board

Please see the next page for a detailed job description.

Teen Program Specialist

Responsible to: Village Leader/Teen Program Director

Qualifications

1. Age: Must be at least 18 years of age.
2. Education: At least 1 or 2 years of college preferred.
3. Experience: Must have at least one year of experience working with children and must have experience working with teens or facilitating workshops for teen campers.
4. Personal: Good health, emotionally mature and willing to work under supervision to accomplish the FAF's objectives.

Responsibilities

1. With input from the campers, plan the overall activities for campstead.
2. Facilitate a minimum of two workshops for campers focused on the core principles of the Teen Leadership Program.
3. Assume the responsibilities of a General Counselor role when not facilitating workshops.
4. Provide leadership and guidance to twelve campers. Assume responsibility for supervision of their personal hygiene and safety in collaboration with co-counselors and program staff.
5. Explain and review the camp policies, traditions and rules with campers.
6. Practice good health habits and maintain good personal appearance.
7. Maintain records on each camper to help evaluate their needs, goals and progress during their camp experience. (Procedures for record-keeping will be covered in pre-camp training).
8. Assume responsibility for the use and care of camp equipment and facilities.
9. Be totally familiar with emergency procedures and follow them when necessary.
10. Be willing to invest your time with the campers to meet their needs, challenge their capabilities, and be as competent as possible.
11. Be an active member of the camp community by participating in all camp programming including camp-wide events, overnights, hikes, ropes course, activities and village meetings.
12. Follow other rules and regulations that are deemed important by the Camp Director.
13. Strive to work in a cooperative manner with fellow staff to achieve goals of the program.
14. Understand that campers come first and decisions should be made in the best interest of campers.

Working Conditions

1. Shares the above responsibilities with a co-counselor.
2. Time off will be arranged by the Village Leader/Teen Program Director